



# INSTITUTION OF ENGINEERS RWANDA

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## RESOLUTIONS N<sup>o</sup> 008 OF THE GOVERNING COUNCIL MEETING OF 27<sup>th</sup> SEPTEMBER 2016

The Governing Council of the Institution of Engineers Rwanda convened on 27<sup>th</sup> September 2016 for an ordinary meeting that was chaired by the Governing Council Chairman Eng. Dismas Nkubana and the following were the resolutions;

1. Minutes N<sup>o</sup> 007 of the previous Governing Council meeting was adopted with some amendments.
2. The Governing Council resolved that while submitting the technical report to get registered and certified as an Engineer, only graduate engineers applying to become corporate members will be required to have their technical reports approved and signed by their supervisors. Council members also resolved to scale down the size of the technical report format. The Registrar and Executive Secretary will work out a revised technical report structure and will share it with Council Members accordingly.
3. Governing Council members basing on facts, observed that there are Engineering Consulting firms that are owned by non-Engineers, and after noticing malpractices of these firms in acquiring Technical Directors as permanent staff, resolved to review requirements to certify such Engineering Consulting firms as follows;
  - i. An Engineering Consulting firm owned by a non-Engineer, while applying for certification should provide evidence that the Technical Director is a fulltime employee of the Company, and the evidence to prove this requirement should be supporting documents to indicate that the company pays "Pay as You Earn" (PAYE) to RRA and RSSB Contributions for the Technical Director.
  - ii. All Engineering Consulting Firms owned by non-Engineers while applying for certification should provide evidence that the Technical Director is involved in the day to day management of the firm such as signed technical reports.
4. The Governing Council resolved to organize an Engineering week towards the end of November 2016. Activities to be carried out during the Engineering week will be agreed upon by Council members in the Next Council meeting after making all the necessary consultations and will be communicated to all members for review.
5. The Governing Council members resolved to sensitize all IER members to support Girinka Program that was initiated by H.E the President of the Republic of Rwanda

and it was agreed that a timeline of two weeks should be given to all members willing to make contributions to do so, to be able to submit the report of IER Contribution to PSF.

6. The Governing Council resolved that a Continuous Professional Development (CPD) Work-shop should be organized before the end of 2016 and Council Members provisionary proposed the last week of October 2016 to be the appropriate time to organize the Work-shop. The Vice Chairman and the Executive Secretary will coordinate the activities of organizing the CPD Work-shop and will update the Council Members accordingly.
7. In AOB, Council members approved that Eng. Naila Umubyeyi, Council member and who is also Honorary Treasurer of IER will represent the Institution in the upcoming Engineering Conference being organized by Engineers Registration Board of Uganda that is scheduled to take place on 30<sup>th</sup> September 2016.

Eng. Yves Gahutu and Eng. Cecile Uwimana also briefed Council members on the training that they attended in China from 10<sup>th</sup> -31<sup>st</sup> August 2016 together with Eng Turambe Twizere. This training was about Industrial management and Safety Control of Engineering Machinery for Developing Countries and members who attended the training informed Council members that it was beneficial to them.

Dated this 27<sup>th</sup> Day of September 2016

**Eng. Dismas Nkubana**  
**Council Chairman.**