



# INSTITUTION OF ENGINEERS RWANDA

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## APPLICATION REQUIREMENTS FOR PROFESSIONAL ENGINEERS

All applications are processed through the Membership Digital Portal which can be accessed via this link <https://member.engineersrwanda.rw/home>

Below are the mandatory application requirements needed to be registered in the category indicated above:

1. All applicants are required to have a proven professional experience of more than 2 years after graduation
2. A Passport-size photo in PNG or JPG Image format
3. A Scanned copy of a National ID or Passport in PNG or JPG image format
4. A Scanned copy of Notarized Diploma Certificate(Ao) in PNG or JPG Image format
5. A Soft copy of a signed Career Statement or CV in PDF format
6. A Soft copy of an endorsed, signed, and stamped (by a Supervisor) copy of a Technical Report
7. A Foreign Practicing License (**Only for non-Rwandans**)
8. Scanned copy of Notarized Degree Certificates in PNG or JPG image format
9. A scanned copy of a Bank pay slip (to be submitted as an attachment through the Membership Portal) of **non-refundable application fees** amounting to **Rwf 20,000** payable on Account No: 211-131222-1-5118-0 under the names of Institute of Engineers Rwanda in **GT Bank (Rwanda) Plc** or through **MoMo pay \*182\*8\*1\*003884#**

### Note:

1. Degrees from Foreign Countries need an **equivalence certificate** from the **High Education Council (HEC)**
2. After being admitted as a Professional Engineer with the Institution of Engineers Rwanda, an **annual membership fee of Rwf 200,000** is required through the same payment modalities as provided above; if the applicant is Rwandan, a member of the **East African Community Countries (Uganda, Kenya, Tanzania)** with which IER has a **Mutual Recognition Agreement**. A Practicing License is issued, thereafter.

- Nationals of Foreign Countries outside the East African Community and other countries of the East African Community with which IER does not have a Mutual Recognition Agreement with pay **USD 500** through the payment modalities provided above. A Practicing License is issued, thereafter.

Done at Kigali, 12<sup>th</sup> December, 2023



**Steven SABITI**  
**Executive Secretary/Chief Executive Officer**  
**Institution of Engineers Rwanda**